



BOARD OF HEALTH MEETING MINUTES
Tuesday, June 11, 2020

BOARD MEMBERS:

Georgia Hanigan, Commissioner, Payette County
Nate Marvin, Commissioner, Washington County (telephonically)
Tom Dale, Commissioner, Canyon County
Kelly Aberasturi, Commissioner, Owyhee County
Viki Purdy, Commissioner, Adams County
Sam Summers, MD, Physician Representative
Bryan Elliott, Commissioner, Gem County

STAFF MEMBERS:

Nikki Zogg, Jaime Aanensen, Doug Doney, Emily Geary, Katrina Williams, Troy Cunningham, Clay Roscoe

GUESTS: None

MEETING CALLED TO ORDER -- CHAIR

Chairman Elliott called the business meeting to order at 9:04

REQUEST FOR ADDITIONAL AGENDA ITEMS

Chairman Elliott asked for additional agenda items. No agenda items were added.

INTRODUCTION OF NEW EMPLOYEES

No new employees were introduced.

REVIEW AND APPROVAL OF 05/19/2020 BOARD MEETING MINUTES

Board members reviewed meeting minutes from May 19, 2020.

MOTION: Commissioner Dale made a motion to approve the May 19, 2020 minutes as presented. Dr. Summers seconded the motion. Motion passed unanimously.

REVENUE AND EXPENDITURE REPORT:

Troy Cunningham presented the May 2020 Expenditure and Revenue Report. Revenues are down slightly. This decrease is not completely unexpected due to the reduced clinic services level. The Board of Examiners approved payout of overtime approval due to the possibility of reimbursement of expenses actually paid out.

COVID-19 FEDERAL SUBGRANT AWARDS

Troy explained that there are still four funding sources for the COVID-19 response. The PHPR crisis response grant, the epidemiology grant, the CARES Act funding, and FEMA. Both FEMA and CARES are federally funded and both are considered to be the funding source of last resort.

ACCOUNTS RECEIVABLE WRITEOFFS

Troy presented a request for accounts receivable writeoff. The bulk of the revenue from the few accounts that are past due would be classified as uncollectible and totals less than \$1,500.

MOTION: Dr. Summers moved to approve the Accounts Receivable writeoffs as requested. Commissioner Hanigan seconded the motion. Motion passed unanimously.

ANNUAL BOARD OF HEALTH LEADERSHIP POSITIONS

Board members agree current board leadership is effective.

MOTION: Commissioner Dale made a motion to reappoint current board leadership for Chair, Vice-Chair, and Trustee. Commissioner Hanigan seconded the motion. Motion passed unanimously.

BOARD MEMBER TERM EXPIRATIONS

Board member term renewals are in process.

CLINIC SERVICES MODEL UPDATE

Clinic services are gradually returning to face-to-face visits. Reproductive health visits have returned to two days a week with Mandy Renak providing care. Mandy works two days remotely. Molly Prengaman is available for primary care health focused appointments.

Immunizations are increasing and require face-to-face appointments. All on-site appointments are following protocols for COVID-19. Two dedicated staff are focused on this and next week there is a plan to open up one day in Payette for immunizations services. There also is an interest from schools for immunization clinics at schools in August in anticipation of schools opening up. Several schools have requested on-site immunizations to happen at their sites.

Dr. Roscoe also explained that a continued increase in demand for vaccinations should be anticipated. In addition, clinic staff is continuing to work through a latent tuberculosis appointment backlog. One active tuberculosis case is approaching the end of their treatment course.

A Licensed Practical Nurse (LPN), with a start date of June 15 has been hired to work in the immunizations program and focus on the immunization management subgrant.

Southwest District Health (SWDH) received two Abbott rapid testing machines from the state lab. One was provided to Weiser Memorial Hospital and the other is being used by SWDH. The Abbott machine provides point of care testing and is a low-volume machine. The machine is about the size of a toaster, is relatively easy to operate, and is capable of processing about four tests per hour.

Emily shared information about WIC. Home visiting services have all been working remotely and Emily reported that participation numbers have increased.

Board members discussed promoting community immunization campaigns as well for those parents who intend to continue homeschooling. This is a big role for the health department to play moving forward to ensure immunizations are widely available and help get as many children as possible back on track with their immunizations schedule.

COVID-19 UPDATE

Doug Doney provided an update on the Southwest District Health COVID-19 response. For the safety of our staff we have installed safety glass partitions to provide a barrier between front line staff and clients. The final phase of the installation in our satellite offices in Emmett, Payette, and Weiser will have partitions next week.

The liaison team is actively developing guidance and messaging regarding guidelines, protocols and recommendations for large events, school districts, and businesses.

Staff have been working to increase our monitoring and investigating of active COVID-19 cases. Contingency plans for SWDH have also been developed for a resurgence or second wave of cases.

The Planning team has been working to develop biweekly incident action plans (IAPs). The team has also activated the Resource Unit and are developing a plan to identify and train backup personnel for most of the response positions. Community partners have provided some feedback regarding data included on the SWDH situations reports and positive feedback has been received regarding the information we are reporting.

The Planning team is working on a mid-point after action report. Jaime provided explanation about the after action report (AAR) to collect input, discussions about opportunities for improvement.

CALDWELL FACILITY UPDATE

The siding contractor completed the check list and the project manager did a professional job of ensuring deadlines were met. The painting of the facade will be completed within the next few weeks. The exterior projects should be wrapped up by the end of June. Brian Mohr, SWDH Facilities Manager, did an exceptional job of managing and coordinating everything needed to complete these exterior projects.

The projects have remained on target for budget as well.

WESTERN IDAHO COMMUNITY CRISIS CENTER UPDATE

Cristina Froude provided an update on the Western Idaho Community Crisis Center (WICCC). The crisis center is working on marketing in both Spanish and English to help move the daily census numbers upward. One misconception the center is working to clarify is that there is an out of pocket cost that will be incurred. Some third party payer contracts are beginning to receive payments and these third party payments are anticipated to positively impact the sustainability. The crisis center group will begin to meet monthly again to continue addressing sustainability. Commissioner Dale shared that he joined the WICCC Advisory Committee yesterday and appreciated the encouraging updates.

SARA ALERT DEMONSTRATION

Paulette Velasquez, contact monitoring lead, manages the follow up of those exposed to COVID-19 and those who test positive for COVID-19. Paulette provided an update on the Sara Alert secure monitoring platform that enables the monitoree the ability to self-report their symptoms daily. The platform automates the monitoring process and allows staff to prioritize those who are high risk. This platform automates the process and is a time saving tool.

Nikki clarified that no app is downloaded to the cell phones of those participating in Sara alert. The system is voluntary and is done by text messages to allow the monitoree to self-report symptoms and status.

Nikki explained that one of the residents at Family Medical Residency of Idaho (FMRI) may be available to compile some of the data gathered through contact monitoring.

Board members discussed how in the future this same type of system may be used to help track and encourage immunizations.

COVID-19 DATA DASHBOARD DEMONSTRATION

Ricky Bowman, Public Health Preparedness and Response Program Manager, provided a brief demonstration of the new COVID-19 data dashboard available on the SWDH website. The dashboard is embedded on the SWDH website using the Tableau data vendor that is also used by the State and Central District Health.

The dashboard provides information on case characteristics including demographics, deaths by age group, cases by age group. The dashboard also shows information on emergency department utilization and date of COVID-19 disease onset. This dashboard will be updated weekly.

Counties with ten or more cases are included in the data visualization bar graphs.

COVID-19 ALERT LEVELS VISUAL AID

Nikki Zogg provided information on an COVID-19 alert level visual aid tool to help residents identify the risk level in the area they live or are visiting.

The tool encourages personal responsibility by allowing residents to see the level of risk for exposure associated with each area and corresponding recommendations to minimize the risk for disease transmission. Board members like the idea of supporting residents without encouraging fear. The risk of all kind of diseases is out there and always has been. Board members also discussed how the delineation of high risk versus low risk areas is difficult and may have some political ramifications.

DIRECTOR'S REPORT

Legislative Council Presentation/Outside Audit Update

Nikki provided an update on the recent request to the Legislative Council to allow SWDH to engage with an outside auditor to aid in receiving audit results in a timely manner. Nikki will be prepared for difficult questions at the Joint Finance Appropriations Committee (JFAC) meeting next year when making the budget request.

Troy will do a request for bids before the next Board of health meeting and then the Board can make a decision on which auditor to move forward with at the next Board meeting. Nikki asked for input on meeting the new provider at an upcoming board meeting.

DHR Concerns – Meeting with Bobbie Jo Mueleman on June 16, 2020

As a follow up to the last board meeting Nikki informed Board members of some of the concerns with Division of Human Resources who our agency goes through to get certain work done. As the Board recommended, Nikki reached out to Bobbie Jo Mueleman and also reached out to the other districts and several of them have similar concerns. Three of the district directors will meet with Bobbie Jo to represent the health districts in conveying their concerns.

There being no further business, the meeting adjourned at 12:18 p.m.

Respectfully submitted:



Nikole Zogg
Secretary to the Board

Approved as written:



Bryan Elliott
Chairman

Dated: July 28, 2020